

Bylaws of the Monmouth County School Counselor Association

Article I NAME

Section 1: The name of this organization shall be the Monmouth County School Counselor Association (MCSCA).

Article II PURPOSES

Section 1: To serve as a forum for the exchange of professional information and ideas and solution of common problems.

Section 2: To coordinate matters of mutual interest to the members of this organization.

Section 3: To foster research in all phases of school counseling.

Section 4: To maintain and improve professional standards in the field of school counseling in Monmouth County.

Section 5: To conduct educational programs and provide a forum of communication.

Article III Membership

Section 1: Regular Membership

A: All those engaged in school counseling and/or admissions in any public, private or parochial institution in Monmouth County shall be eligible for regular membership.

B: All those engaged in school counseling and/or admissions in any public, private or parochial institution outside of Monmouth County but are domiciled in Monmouth County shall be eligible for regular membership.

Section 2: Emeritus Membership

A: A regular member upon retirement may request emeritus membership status.

B: This privilege is extended to those already retired who may wish to re-establish membership.

- Section 3: Associate Membership
- A. Persons expressing an interest in the general aims and purposes of the MCSCA may become members paying the regular membership dues.
 - B. An associate membership may be granted to a graduate student engaged in a program of study that will lead to a degree in the area of School Counseling. Their membership fee may be pro-rated.
 - C. An associate member shall be considered a non-voting member of the Association.
- Section 4: Privileges of Membership
- A. All members in good standing (dues paid or waived) shall have free access to all membership meetings and the annual conference.
 - B. Members who hold regular and emeritus status shall be eligible for nomination as Officers.
 - C. Members who hold regular or emeritus status shall be eligible to vote.

Article IV Officers

- Section 1: The officers of this Association shall be:
- A. President
 - B. President-Elect
 - C. Immediate Past President
 - D. Secretary
 - E. Treasurer
- Section 2: Officers shall be elected by the voting membership.
- Section 3: Officers of this Association shall be regular or emeritus members.
- Section 4: The officers shall be elected and installed at the last meeting of the academic year and shall hold office for one year or until their successors are elected.
- Section 5: The duties of the officers shall be in accordance with Robert's Rules of Order.
- Section 6: The board of officers shall be authorized to expedite decisions regarding the Association when necessary.
- Section 7: There shall exist an Executive Board composed of the Officers and members at large who serve at the discretion of the President.

Article V Committees

- Section 1: The Standing Committees of the Association shall be:
- A. Executive Board;
 - B. Membership;
 - C. Nominations, chaired by the Immediate Past President;
 - D. Bylaws;
 - E. Finance;
 - F. Communications;
 - G. Counselor of the County, composed of past recipients and chaired by the immediate past awardee.
- Section 2: Ad hoc committees shall be established as necessary by the President with the advice and consent of the Executive Board.
- Section 3: The President shall be an ex-officio member of all committees.
- Section 4: Unless specified in the Bylaws, the President shall appoint committee chairs with the advice and consent of the Executive Board.

Article VI Meetings

- Section 1: The date and time of all Membership and Executive Board meetings of the Association shall be designated by the President with the advice and consent of the Executive Board.

Article VII Quorum

- Section 1: A majority of the Executive Board shall constitute a quorum for the transaction of Association business.

Article VIII Revenue

- Section 1: The fiscal year shall be from July 1 through June 30.
- Section 2: The annual dues of the Association shall be \$15.00 for regular and associate members.
- Section 3: Emeritus members shall pay no dues.

Section 4: The Finance Committee shall review the cost of membership annually and report to the Executive Board.

Section 5: Dues are collected annually for the current fiscal year.

Article IX Amendments

- Section 1: These bylaws may be amended as follows:
- A. Forwarded to the Secretary in writing two (2) weeks prior to the next Membership Meeting.
 - B. Submitted to the membership prior to the next scheduled membership meeting.
 - C. The amendment shall become part of the Bylaws if a majority of those present votes in favor.

Article X Rules of Order

Section 1 Robert's Rules of Order shall govern the proceedings of MCSCA unless otherwise specified herein.

Updated:
February 7, 2018: Anticipated approval by voting members
August 2005
September 2001